****UConn IDEA Grant

Sample Timeline Template

Project Goals and Target Outcomes (What are you hoping to accomplish?):

Target Project End-Date:

Timeline for accomplishing the goals by the target end-date:

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| --- | --- | --- |
| Goal/Milestone | Breakdown of Tasks (step-by step overview of what you need to do to accomplish each goal) | Date Each Step Should be Completed |
| Goal/Milestone | * Task 1
* Task 2
* Task 3
* Task 4
 | * Week 1
* Week 1 & 2
* Week 2-4
* Week 4
 |
| Goal/Milestone | * Task 1
* Task 2
* Task 3
 | * Week 3
* Week 3-5
* Week 4-6
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