

UConn Co-op Legacy Fellowship – Change Grant Review Rubric

Office of Undergraduate Research – University of Connecticut



Project Proposal

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Proposal is well written. Goals and objectives are clearly articulated. The proposal provides a clear and thoughtful implementation plan.	Proposal is relatively clear but uses some jargon and/or some definition is lacking. Proposal outlines a preliminary plan for completing the proposed project.	Proposal gives a general picture of project goals and objectives, but does not provide an in-depth description. Proposal outlines a vague plan for completing the project.	Proposal has a number of weaknesses. Description is vague and goals and objectives are poorly outlined. A preliminary plan for completion is not provided.

Project Impact

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Project has strong and clearly articulated significance and potential for direct impact. Student has a realistic understanding of potential impact and a plan for measuring success/impact. Project represents the values and legacy of the UConn Co-op.	Some evidence of significance and direct impact is provided. Student has a realistic understanding of potential impact. Proposal outlines a plan for measuring impact and success. Project represents the values and legacy of the UConn Co-op.	Proposal claims significance and/or impact but does not elaborate. Potential for direct impact is overstated and/or unrealistic. Proposal provides minimal information on plan to measure impact and success. Connection to the values and legacy of the UConn Co-op is unclear.	Proposal does not explain the significance or impact. Proposal does not include a means of measuring direct impact or success. Connection to the values and legacy of the UConn Co-op is unclear.

Student Qualifications

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
The qualifications and experience of the student are sufficient for carrying out the proposed project. The student's academic record and/or background knowledge and passion for the subject indicate appropriate preparation for engaging in self-directed project work.	The student has sufficient knowledge and preparation to carry out the proposed project. The proposal indicates strong interest in the subject and that the student has completed appropriate preparation for engaging in self-directed project work.	The students' qualifications, preparation and knowledge on the subject are not clear or may be insufficient for carrying out the proposed work. Additional research and investigation will need to be completed or knowledge gained to prepare the student to successfully engage in project work.	The project proposal does not demonstrate sufficient background knowledge or qualifications to successfully engage in project work. The student's academic record and/or experience does not indicate sufficient preparation to engage in the self-directed project proposed.

Project Significance for the Student

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Application demonstrates significance of the project to the student’s academic studies, future professional aspirations, and/or personal goals. The student’s life experience, background, and/or goals indicate high potential for the project experience to be transformative.	Application explains how the work will benefit the student’s academic studies, future professional aspirations, and/or personal goals. The student’s life experience, background, and/or goals suggest the potential for the project experience to be transformative.	Application does not make a clear connection between the project and the student’s academic studies, future professional aspirations, and/or personal goals. The student’s life experience, background, and/or goals suggest the project experience might be transformative.	It is unclear from the application materials how this project or subject fits with the student’s academic studies, future professional aspirations, and/or personal goals. The student’s life experience, background, and/or goals suggest the project experience is unlikely to be transformative.

Budget

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Budget is clearly explained and is appropriate for the activities proposed. Cost estimates are realistic and justified.	Budget provides a realistic estimate of project expenses, but lacks some detail.	Budget broadly categorizes project expenses but does not provide sufficient detail to clarify or justify expenses.	Proposed budget does not clearly state what requested funds would be used for, lacks sufficient detail or explanation, and/or is not appropriate for the activities proposed.

Mentorship

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Student has secured an appropriate mentor who indicates strong support in the recommendation. Mentor provides a positive assessment of the significance of the project and its potential educational value for the student, as well as a positive assessment of the student’s ability to undertake the project.	Student has secured an appropriate mentor who is supportive of the project. Recommendation provides a positive assessment of the student and their qualifications and preparations for the proposed project, as well as a positive assessment of the educational value for the student.	Student has secured a project mentor. Mentor’s understanding of the proposed project is minimal or inconsistent with the student’s description of the project. Recommendation includes a positive assessment of the student but does not clearly address the project or the student’s ability to successfully undertake the proposed project. Mentor shares reservations and/or areas that need further development.	Project mentor’s recommendation does not demonstrate a clear understanding of the proposed project or is inconsistent with the student’s description of the project. Recommendation does not address the student’s ability to successfully undertake the proposed project and/or indicates reservations about the proposed project.

Project Partnerships (only applicable for projects involving off-campus partnerships or collaborations)

A – Exceptional	B – Very Good	C – Needs Improvement	D – Needs Significant Revision
Student has secured support from a relevant organization/off-campus partner that is fully on-board will collaborating and partnering on the proposed project.	Student has secured support from a relevant organization/off-campus partner who is willing to collaborate on the project.	Letter of support from partner organization indicates awareness of proposed project, but lacks details and clear commitment to collaboration.	Letter of support from partner organization is vague and noncommittal.

Overall Recommendation for Change Grant Funding

Fund

Project could benefit from or be strengthened by minor modifications and refinements. Project is viable and has the potential for significant student learning. No significant concerns.

Fund with Conditions or Modifications

Project needs some modifications and/or refinement, though with further development and guidance through project development activities, the project can be made viable and has the potential for significant student learning.

Not Ready for Funding

Project requires further development and/or refinement of scope. Student should be encouraged to reapply once revisions have been made.