

In addition to your poster, you will prepare a brief (2-3 minute) video presenting your project. Guidance on preparing the content of that video is available in the <u>Preparing Your Video Presentation</u> handout. Here, our focus is on the steps to follow in order to record, caption, and share your video.

RECORDING YOUR VIDEO

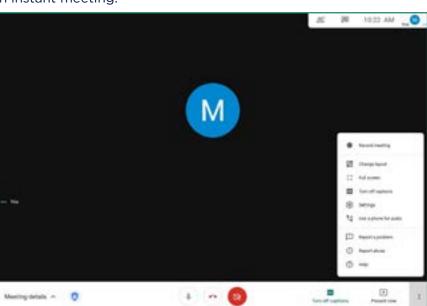
The format of your video content can guide your selection of recording platform:

- If recording only yourself speaking, we recommend using Google Meet.
- If recording a combination of visual content and yourself speaking, we recommend using Google Meet.
- If recording only visual content, we recommend using PowerPoint.

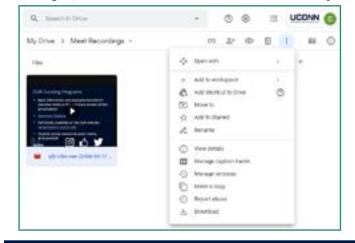
USING GOOGLE MEET TO RECORD YOUR VIDEO

UConn students with a university Gmail account can use Google Meet to record a video.

- 1. Go to <u>https://meet.google.com/_meet</u>. Make sure you are signed in to your university Gmail account by clicking the "Sign in" button at the top right.
- 2. Click "New Meeting" and then "Start an instant meeting."
- Once in the meeting, select the 3 dots at the bottom right of the screen. Select "Record meeting" to initiate the recording. If you want to share slides or other visual content, click "Present now" in the bottom menu and select the content you want to share before you begin recording.
- 4. To stop recording, click the 3 dots at the bottom right and select "Stop recording."
- 5. Videos will be saved to your Google Drive within a few minutes of ending the meeting. Once the video is in your Google Drive, you can rename your video by clicking on the three dots in the upper right corner and selecting "Rename."



This can be done on your Drive homepage by selecting the file (at left) or by opening the file itself (at right). Click "Download" to save the file on your computer as a .mp4 video.

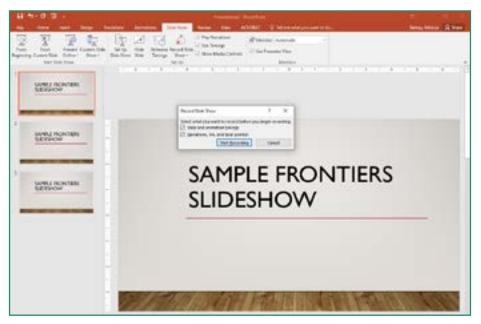




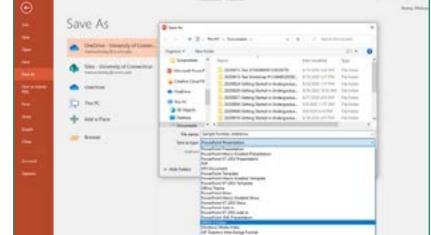
USING POWERPOINT TO RECORD YOUR VIDEO

Prepare your PowerPoint slides. We recommend limiting your slides to no more than 3-5 slides for a 2-3 minute video. Focus on highlights of your project and consider selecting visual elements and/or excerpts from your poster. When your slides are complete and you are ready to record your video, follow the steps below.

1. Click on the "Slide Show" tab and then "Record Slide Show."



- 2. When ready, click "Start Recording." To stop recording, either click the "Stop" or "Pause" button in the upper left corner or press ESC on your keyboard.
- 3. Save your file as a .mp4.
 - On a PC: Go to the "File" tab, click "Save As," and name your file (we recommend using Last_First_Frontiers2024). In the "Save as type" field, select "MPEG-4 Video" and click "Save."



 On a Mac: Go to the "File" tab, click "Export," and name your file (we recommend using Last_ First_Frontiers2024). In the "File Format" field, select "MP4" and click "Export." Note: PowerPoint 2016 for Mac does not support saving in a video format. Download an updated version of PowerPoint (free for students) <u>here</u>.

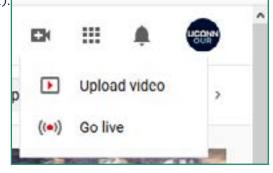


CAPTIONING YOUR VIDEO

You will upload your Google Meet or PowerPoint video to YouTube in order to add captions and get a shareable link to use in Portfolium.

UPLOADING YOUR VIDEO TO YOUTUBE

- 1. Sign into YouTube using your Google account (UConn account).
- 2. Click on the "Create" (camera) icon in the upper right corner and select "Upload video." See screenshot at right.
- 3. Follow the instructions for selecting a file, entering a title, and selecting a video thumbnail.
- 4. In the Visibility settings, we recommend selecting "Unlisted." This will allow you to generate a link that can be shared on Portfolium. Selecting "Private" will restrict the ability of Frontiers audience members to view your video. Selecting "Public" allows anyone on YouTube to view your video.



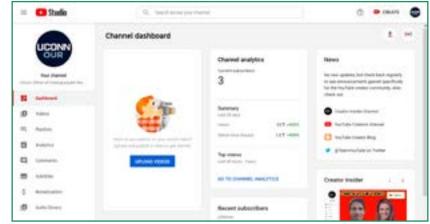
Test Googie Meet Recording	Table partners)	nutritive	
oue o	0	0	
Not then Visibility		1	
ter tree or patter			
C Produ			é
e unter	1982-0907 pile 0.000-11		
	1011 (111 100)		
C Party Internet of which your other			E.
	0		14.1
O block			
Sector Se			豊.
Before you publish, sheed the follow	-		1.VID
To bell agains to this edge? Annu internet internet and the solution	THE PART AND ADDRESS.		a lines
		DADE DADE	1

ADDING CAPTIONS TO YOUR VIDEO

YouTube automatically generates captions for videos uploaded to the site; YouTube uses the term subtitles. The auto-generated captions are not very accurate. You are encouraged to review and edit captions to ensure that your video is accessible.

Please note that the auto-generated captions will not appear immediately after uploading. You can either wait for them to become available or generate your own; see step 3 for instructions on how to do so.

1. To review and edit subtitles, go to your Channel dashboard and click "Subtitles" in the menu on the left.



Office of Undergraduate Research - ugradresearch.uconn.edu - our@uconn.edu

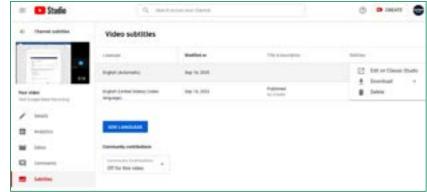
2. Select your video.

-	CD Studio		Q. See the rear propulsation				œ	• ce	•
		Channel su	otities						
	OUR		in in initia	č				0	
	True Dannel	-		-	destine of	100.000	-		
-	internal distances which the		Tax Single Shire Security	1.0	140.000	+			
#	Section 6								
:0	Indexe:		Tax (Min scholing	4.00	140.01.010	10 C			
4	Autor	-							
	and the	1212/27	Service 2004 Clarker Doublestone Andrew Clarker Doublestone Street	**	her 1.000				
	Longenter-								
-	Matter.	-	Taylor Distance Allows Doing Lagond - Samerican (D. L. Samerican) and a segment Samerican Samerican and an and a segment		No. 21 (1998)				
\$	Anatolia	12.1	fair fries, they to a taper	1 -	No. 10.000				
10	Auto Divers	-	- Talante (101 al'ans 21-al'adapta) Pagnas Paula Distance (1011) na panti						
		and the second se							

3. In the Subtitles column, you should see "Published - Automatic" listed. If you do not see this, the autogenerated subtitles are not yet available. Wait until they are in order to proceed. Alternately, if you want to generate your own subtitles rather than waiting for them to be auto-generated, click the "Add" button.

= 🖸 Studio	Q inco	erne out-fame		() D courts (•
e claire series	Video subtities				
		-	The R American		
	Project (Automotic)	Aug. 10, 2020		Putterier	
New order	Trajul Schol Server (1994 (Impage)	Aug 76, 2021	Published splicente	ain 12	
1					
B	NOR LANDINGS				
at the second	Contractly contributions				
D Investo	diff for the other				
all and the second second					

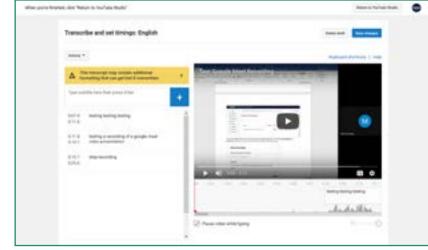
4. Once the auto-generated subtitles are available, click the 3 dots next to "Published - Automatic," then click "Edit on Classic Studio" to review and edit the captions.



5. Click "Edit" in the upper right corner to edit text, if needed.

View pr	alished subtries and CC English			-	-
-					
		Two Density Marie Denset Are			
	10.000 B				
		alter and a second second	-		
		and the second s		-	
		and the second se		a ¢	

6. Make all necessary corrections to the subtitles. Click "Save changes" in the upper right corner when done.



SHARING YOUR VIDEO

1. Go to your Channel dashboard and click "Videos" in the menu on the left. Click the "Details" (pencil) icon to the right of your video thumbnail.

=	🖬 Studio	 Sand some pay times. 			C	D one	
	UCONN	Channel videos					
-	And shared	0	-	former,	No. 4	100	1000
ы	(addresed	· · · · · ·	0.00.1	1949	NO. THE CO.	1.	
.0	-						
-	Autor	D ROTAL Sectorements	40 mm	April 1	No. 16, 0100		1.4

2. The video link will be on the right side of the page.

= 🖸 Statie	 Annual and a state of the state 	() 😐 ostatt 🕥
	Video details	
	Managaran (B) Tafa dengan atara pana dan	The second secon
E later		e e