

In addition to your poster, you will prepare a brief (2-3 minute) video presenting your project. Guidance on preparing the content of that video is available in the <u>Preparing Your Video Presentation</u> handout. Here, our focus is on the steps to follow in order to record, caption, and share your video.

RECORDING YOUR VIDEO

The format of your video content can guide your selection of recording platform:

- If recording only yourself speaking, we recommend using Google Meet.
- If recording a combination of visual content and yourself speaking, we recommend using Google Meet.
- If recording only visual content, we recommend using PowerPoint.

USING GOOGLE MEET TO RECORD YOUR VIDEO

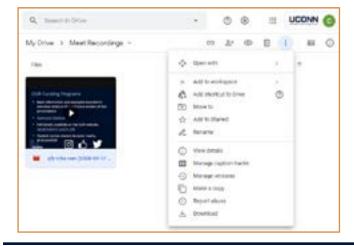
UConn students with a university Gmail account can use Google Meet to record a video.

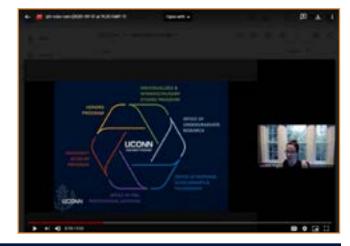
- 1. Go to <u>https://meet.google.com/_meet</u>. Make sure you are signed in to your university Gmail account by clicking the "Sign in" button at the top right.
- 2. Click "New Meeting" and then "Start an instant meeting."
- Once in the meeting, select the 3 dots at the bottom right of the screen. Select "Record meeting" to initiate the recording. If you want to share slides or other visual content, click "Present now" in the bottom menu and select the content you want to share before you begin recording.
- 4. To stop recording, click the 3 dots at the bottom right and select "Stop recording."
- 5. Videos will be saved to your Google Drive within a few minutes of ending the meeting. Once the video is in your Google Drive, you can rename your video by clicking on the three dots in the upper right corner and selecting "Rename."



This can be done on your Drive homepage by selecting the file (at left) or by opening the file itself (at right).

6. Click "Download" to save the file on your computer as a .mp4 video.

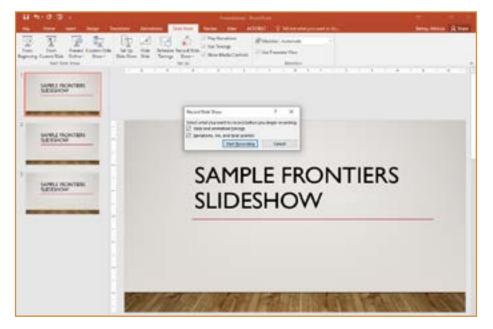




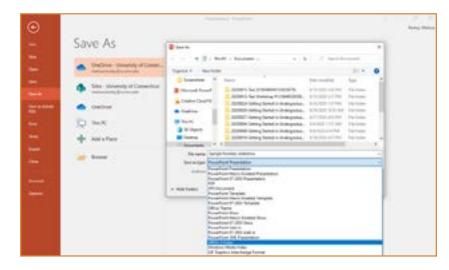
USING POWERPOINT TO RECORD YOUR VIDEO

Prepare your PowerPoint slides. We recommend limiting your slides to no more than 3-5 slides for a 2-3 minute video. Focus on highlights of your project and consider selecting visual elements and/or excerpts from your poster. When your slides are complete and you are ready to record your video, follow the steps below.

1. Click on the "Slide Show" tab and then "Record Slide Show."



- 2. When ready, click "Start Recording." To stop recording, either click the "Stop" or "Pause" button in the upper left corner or press ESC on your keyboard.
- 3. Save your file as a .mp4.
 - On a PC: Go to the "File" tab, click "Save As," and name your file (we recommend using Last_First_ Frontiers2021). In the "Save as type" field, select "MPEG-4 Video" and click "Save."



• On a Mac: Go to the "File" tab, click "Export," and name your file (we recommend using Last_First_Frontiers2021). In the "File Format" field, select "MP4" and click "Export." Note: PowerPoint 2016 for Mac does not support saving in a video format. Download an updated version of PowerPoint (free for students) here.

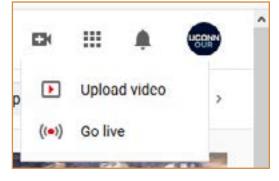


CAPTIONING YOUR VIDEO

You will upload your Google Meet or PowerPoint video to YouTube in order to add captions and get a shareable link to use in Portfolium.

UPLOADING YOUR VIDEO TO YOUTUBE

- 1. Sign into <u>YouTube</u> using your Google account (UConn account).
- 2. Click on the "Create" (camera) icon in the upper right corner and select "Upload video." See screenshot at right.
- 3. Follow the instructions for selecting a file, entering a title, and selecting a video thumbnail.
- 4. In the Visibility settings, we recommend selecting "Unlisted." This will allow you to generate a link that can be shared on Portfolium. Selecting "Private" will restrict the ability of Frontiers audience members to view your video. Selecting "Public" allows anyone on YouTube to view your video.



Test Googie Meet Recording	Table defeation	(matching) (\$1 - x)	1
UCON OUR	•	0	
Non-Party Visibility Thread where the party of which all set party		1	
Tere or patter			
cana a constante constante constante a constante a constante a constante a con			
enter	(4) 0005 pag 0000		
C Party	Annual of the stage interaction of the stage		2
Tables of and particular			
	0		
() brinde			-
And in the second secon	A CONTRACTOR OF		嬰
Before-you publish, sheed the follow			CIVIDS
Robert against to big adjust from any one other state of a second	and the test descents		a Danka
and a second sec		DADE DATE	

ADDING CAPTIONS TO YOUR VIDEO

YouTube automatically generates captions for videos uploaded to the site; YouTube uses the term **subtitles**. The auto-generated captions are not very accurate. You are encouraged to review and edit captions to ensure that your video is accessible.

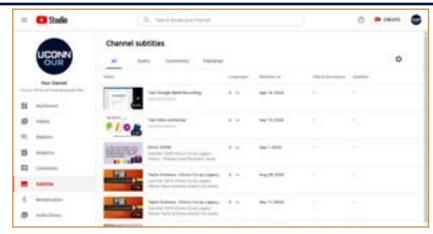
Please note that the auto-generated captions will not appear immediately after uploading. You can either wait for them to become available or generate your own; see step 3 for instructions on how to do so.

1. To review and edit subtitles, go to your Channel dashboard and click "Subtitles" in the menu on the left.

-	🚥 Studio	Q. Small income propriet	0 • ceut		
		Channel dashboard		E 14	
-	UCONN OUR No rest		Channel analytics 3	News In one optimized in their land registry to an encourse of the state of participant for the style are under constrainty. Also	
	Saffred .	- Car		rhesh aut	
10	hanni	1	Balancey Lost 10 years	O hado nome have	
-	Autom			 Nurfale Cancel Acad 	
	Building .	which the proceeding of proceeding of the second	(marine (mar) (27 - 404	C tuchate count dag	
	(minute	SPLING VIEW	The states	· phannachte in hate	
-	Automatic State		AD TO DOWNEL AND TTO D	Creater trailer	
5	Academic .				
.0	Auto Direct		Recent subscribers		

Office of Undergraduate Research - ugradresearch.uconn.edu - our@uconn.edu

2. Select your video.



3. In the **Subtitles** column, you should see "Published - Automatic" listed. If you do not see this, the autogenerated subtitles are not yet available. Wait until they are in order to proceed. Alternately, if you want to generate your own subtitles rather than waiting for them to be auto-generated, click the "Add" button.

= 🖸 Studio	Q inco	erne sol darea		d Down	þ
+ theref setting	Video subtities				
		-	The Report of Concession	-	
	(regist (between)	Aug. 10, 2020		Putteriet	
Nar viel	Trajish (Arried Tanks) (1994) Trajish (Arried Tanks) (1994)	Aug 76, 2021	Publicitud 15/2 contro	100 E	
1	-				
D	NOT LONGING				
M inc	Survival contains				
C Innet	the first states				

4. Once the auto-generated subtitles are available, click the 3 dots next to "Published - Automatic," then click "Edit on Classic Studio" to review and edit the captions.

= 🖸 Studie	Q, mails	entre and therea.		0	D 1908
0 David satisfies	Video subtitles				
-	Lower .	Radiation .	The discontinue	10000	
	Suppl (Adapted)	No. 101			Diff or Clean State
Name and Address of State of S	Report (and a long (some stripping)	00.001	Public and A		Deeninad -
1 -					
B	alleri i arecitetat				
M inc	Carrierly residence				
El inneti	off for the value				
· Latin					

5. Click "Edit" in the upper right corner to edit text, if needed.

e part en Relatived, uniter Mantan de Trachaline Deutled		Research Tachan, Barley
View published subtilies and CO English Satisfactor source (They of Propagation Research		
111 - 111 -	Test Description (Description)	
the second contract		
TT: An over		
		_ ~
	A CONTRACTOR OF A CONTRACTOR O	
	in the second	

6. Make all necessary corrections to the subtitles. Click "Save changes" in the upper right corner when done.

 Served, John Teelun In Insulate Budity'	Name & Technic Mark
Transcribe and set limitigs: English	Server Destand
	matural division () here:
A Statement on one alterna	10719
Type spittle into the proof the	
It manual	
113 Malla a monthly if a graph fault	
12 mm	
and the second se	
	and have been a
(2) President and a figure of the second sec	

SHARING YOUR VIDEO

1. Go to your Channel dashboard and click "Videos" in the menu on the left. Click the "Details" (pencil) icon to the right of your video thumbnail.

=	🖸 Studio	The start some particular			C	D cmatt
UCONN		Channel videos				
-	to be a properties of the	o —	-	Section.	No. of	ine trees
ы	(addresed)	0 - · / 0 9 + 1	0 an. 1	1949	No.16.000	1.1.1
	-					
-	Autor	D store terminer	40 mas	No.	No. 16, 2000	4.1 14

2. The video link will be on the right side of the page. Copy the link and paste it into Portfolium. For detailed instructions, consult the <u>Using Portfolium to Share Your Fall Frontiers Project</u> handout.

= 🖸 Statle	Q. Annual part and part depend.	O B ORATT
0 (termina	Video details	
	Technol B	
/ -	Security B Ministers and percents	15.61
E recru		The second secon
E inner		Territori Territoriale March Reserving read
		Vorm Britsland
		Parent -